



Sams Teach Yourself Microsoft Office XP in 24 Hours

By Greg Perry

Sams, 2001. Condition: New. book.



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Reviews

It is one of the most popular books. I am quite late in starting to read this one, but better than never. Once you begin to read the book, it is extremely difficult to leave it before concluding.

-- Camille Larson

This book can be worthy of a read, and much better than others. It usually fails to charge a lot. I realized this publication from my dad and I encouraged this PDF to understand.

-- Prof. Flo Cruickshank DDS

Sams Teach Yourself Micro Add to Cart. Buy Now. From the Back Cover. For readers who are new to FrontPage and want to get up and running quickly, "Sams Teach Yourself Microsoft FrontPage 2003 in 24 Hours" will do the trick. This book includes shortcuts and ways to accomplish the most common tasks in FrontPage. Readers are able to work at their own pace through the easily digestible, one-hour lessons. After completing the lessons, the reader will have a solid foundation of the basics and know the most efficient way to utilize the new version of FrontPage. About the Author. Rogers Cadenhead is a Web developer and Linux Magazine columnist. In just 24 lessons of one hour or less, you will be able to understand, utilize, and leverage Microsoft Office 2003 so you can get your work done. Using a straightforward, step-by-step approach, each lesson builds on the previous ones, enabling you to learn the essentials of Microsoft Office 2003 and all its components from the ground up. Categories: Education\\self-help books. Microsoft Office is the most popular application suite in the industry. Knowing how to get around and get work done in Word, Excel, Outlook, and PowerPoint are essential prerequisites in just about any organization today. Most users only scratch the surface of the Office applications -- they only want to quickly learn the most common, most important tasks for each of the suite's main applications. He has taught Word, Excel, and PowerPoint to businesses since the very first versions of those applications, and he is the author or co-author of more than 50 books from Sams and other publishers on applications, operating systems, and programming topics. Product details. Item Weight : 1.65 pounds.